

# Non Mandatory Pre-Bid 2022 Unspecified Water and Sewer Construction Work Order Project, IFB, CO-00584

Lindsay Esquivel

Contract Administrator

Tracy Burns

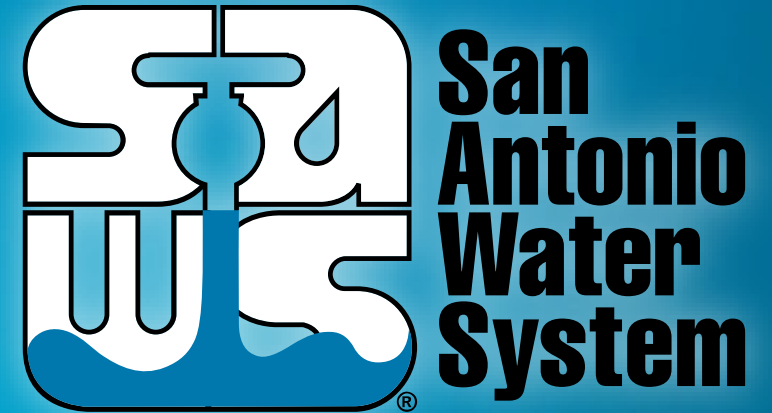
SMWVB Program Specialist

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Design Consultant, Bain Medina Bain, Inc.



August 8, 2022

MAKING SAN ANTONIO  
**WATERFUL**



# Oral Statements

Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of this Project. Changes, if any, will be addressed in writing only via an Addendum.

# Agenda

- General Information
- SMWB Requirements
- Vendor Registration
- Contract Requirements
- Bid Packet Preparation
- IFB Schedule
- Reminders
- Bid Opening Procedures
- Project Overview
- Summary of Work
- Bidders Experience
- Special Conditions
- Special Specifications
- Permitting
- Addendum
- Questions

# General Information

- This is a Non-Mandatory pre-bid meeting
- Attendees should sign-in via chat on WebEx
- This presentation and the attendance sheet will be posted to the SAWS website
- Key project information:
  - Construction duration is 365 calendar days or until funds are exhausted, whichever comes first
  - Construction estimate \$2,800,000.00
- Construction services being procured through low bid

# Aspirational SMWB Goal

Industry	Aspirational SMWB Goal
Construction	20%

The aspirational SMWB goal is 20% of your total bid price.

# Minimum Qualifications for SMWB recognition:

- **Certification from the South Central Texas Regional Certification Agency**
  - Businesses must be SBE-Certified (including MBEs and WBEs)
  - Texas Historically Underutilized Business “HUB” also recognized
- **Local office or local equipment yard**

# Good Faith Effort Plan (GFEP) FAQs

- **Q: Is the 20% SMWB goal mandatory?**  
A: No, but we ask prime contractors to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.
- **Q: What if I am having trouble finding SMWB subcontractors?**  
A: Outreach lists from the South Central Texas Regional Certification Agency are now Excel-exportable at [www.sctrca.sctrca.org](http://www.sctrca.sctrca.org). If you are having trouble with the downloads, please email the SMWB Program Manager.
- **Q: What if my business is SMWB-certified? Do I need to find SMWB subs?**  
A: If your firm is SMWB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.
- **Q: Do I need to include all my subcontractors in the GFEP or just those that qualify towards the SMWB goal?**  
A: All subcontractors need to be included in the GFEP, even those that may not count towards the SMWB goal.
- **Q: What if I have questions about the GFEP?**  
A: Please contact the SMWB Program Manager at 210-233-3420, or at [Marisol.Robles@saws.org](mailto:Marisol.Robles@saws.org). GFEP questions can be asked at any time before the submittal is due.

# Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System

1. Subcontractor & Supplier Payment Tracking
2. Subcontractor and Supplier Additions or Substitutions
3. Must be Current and Accurate before Retainage is released

<https://saws.smwbe.com>



The screenshot shows the homepage of the San Antonio Water System's Subcontractor Payment & Utilization Reporting System. The page features a blue header with the San Antonio Water System logo on the left, "OUR MAIN SITE" in the center, and a "CONTACT SUPPORT" button on the right. The main content area has a background image of industrial water treatment equipment. The title "Subcontractor Payment & Utilization Reporting System" is prominently displayed in white text, with a "Log In" button below it. Below the title, there are three columns of links: "System Training" (with a description and a "Training" button), "About the System" (with a description and an "Information for Vendors" button), and "Account Access" (with a description and buttons for "Account Lookup" and "Forgot Password"). At the bottom, a footer states: "The Subcontractor Payment & Utilization Reporting System is powered by B2Cover Software © Copyright 2018."



- Questions related to SMWB participation, completion of the Good Faith Effort Plan (GFEP), or SMWB scoring may be directed to the SMWVB Program Manager until the IFB is due. Her contact information is:

**Marisol V. Robles**

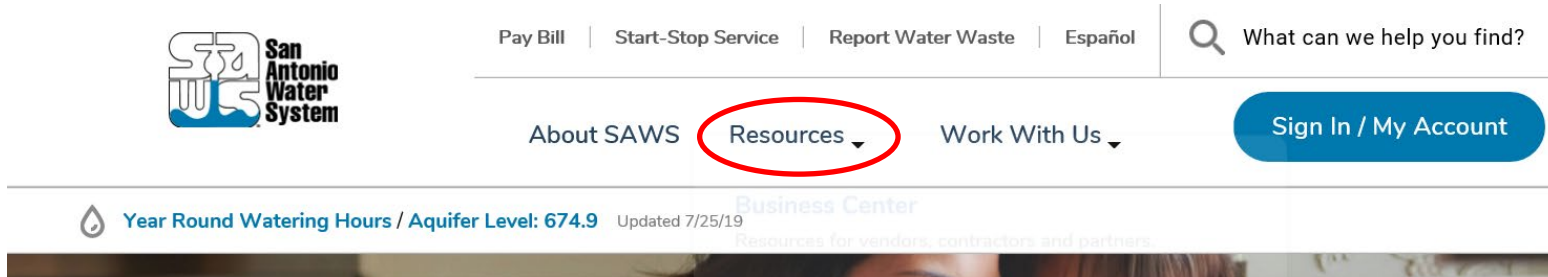
SMWVB Program Manager

Contracting Department

Email: [Marisol.Robles@saws.org](mailto:Marisol.Robles@saws.org)

# Contract Solicitations Website – Recent Changes

- To locate the Contract Solicitations website choose Resources



- At the drop down menu choose Contract Solicitations



# Contract Solicitations Website – Recent Changes

- Choose the specific project
- The following buttons are now located under the advertisement:
  - Notify Me
  - Plan Holder's List
  - Downloads
    - Plans
    - Specs
    - Addendums
    - Geotechnical Data Report



The screenshot displays a project advertisement for a "Non-Mandatory Pre-Bid Meeting" on August 6, 2019, at 10:00 AM. The location is San Antonio Water System Customer Service Building, 2800 U.S. Hwy 281 N, San Antonio, Texas 78212; Conference Room CR-C145. Below the advertisement, there are three main sections: "Notify Me" with a "Subscribe" button, "Plan Holders List" with a "View List" button, and "Downloads". The "Downloads" section lists two PDF documents: "Specifications" and "Plans", both dated July 31, 2019, with a note that users must be logged in to access them. A red arrow from the text on the left points to the "Notify Me" button in the screenshot.

**Non-Mandatory Pre-Bid Meeting**  
10:00 AM, Tuesday Aug. 6, 2019  
San Antonio Water System Customer Service Building, 2800 U.S. Hwy 281 N, San Antonio, Texas 78212; Conference Room CR-C145

**Notify Me**  
Receive updates sent straight to your inbox.  
[Subscribe](#)

**Plan Holders List**  
View plan holders list.  
[View List](#)

**Downloads**

**Specifications**  
Jul. 31, 2019  
Note: You must be logged in to access this document.

**Plans**  
Jul. 31, 2019  
Note: You must be logged in to access this document.

# Vendor Registration & Notification (VRN)

- Please register through SAWS Vendor Registration Program on the SAWS website at [www.saws.org](http://www.saws.org) to ensure access to the latest information.
- To receive updates on specific projects, registered vendors must 'Subscribe' to the project by selecting the project and clicking 'Subscribe' under the Notify Me box.

[https://apps.saws.org/Business\\_Center/Contractsol/](https://apps.saws.org/Business_Center/Contractsol/)



Notify Me

Receive updates sent straight to your inbox.



Subscribe

# Contract Requirements

## Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions

- Certified payroll to be submitted on weekly basis including weeks in which work is not performed by noting such
- Wage decisions are included within the specifications
- Contractors (and their subcontractors) shall utilize LCP Tracker
- Site visits by SAWS staff are random and unannounced
- Interviews will be Conducted and will be private & confidential
- Payroll records are subject to review
- All apprenticeship programs will need to be approved by Department of Labor prior to starting
- The Prime Contractor is responsible for sub-contractor payroll
- Late payrolls may delay contractor payments, as well as release of retainage

# Contract Requirements

- Insurance requirements for this project are found in Section 5.7 of the GCs
  - Builder's risk is waived
- Contractor must maintain insurance coverage during the construction of this Project
- Contractor's insurance must be compliant on all SAWWS project, including this one, prior to executing the contract
- SAWWS will ask for insurance prior to Board award to expedite execution of the contract
  - Any deficiencies must be corrected prior to Board award

# Contract Requirements

- The Contractor shall perform the Work with its own organization on at least 40% of the total original contract price to be confirmed by inserting the percentage performed by the Bidder on page I of the Good Faith Effort Plan.
- Liquidated Damages are \$1128 per day per work order.

# Bid Packet Preparation

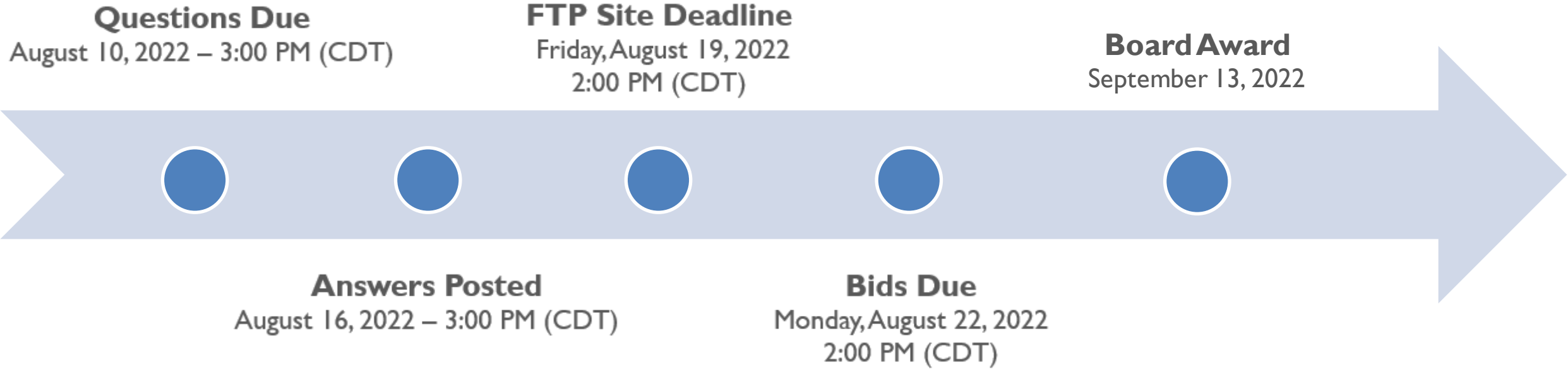
- Utilize the Bid Packet Checklist within the specifications
  - Items due with the bid
  - Items to be submitted Upon Request by SAWS from the Apparent Low Bidder within one (1) day of the bid opening:
- Double check all mathematical calculations and verify all extensions
- Addendums are acknowledged on the signed Bid Proposal
- Ensure Bond and Insurance Advance Line Item does not exceed the percentage allowed (2% of line items 1-106)



## Bid Packet Preparation (cont.)

- Bidder shall ensure that the 3 projects submitted on the Statement of Bidder's Experience form are:
  - Of similar size and scope as indicated on the check boxes
  - A-1 completed by Prime Contractor
  - A-2 and to A-3 completed by the Prime Contractor/subcontractor
  - Completed within the last 5 years
  - Owner references (entity bidder contracted with)
  - Verifiable with up-to-date contact information for the Owner
- Failure to complete the form properly may result in the bid being found non-responsive.

# IFB Schedule



# Reminders

- All questions should be sent in writing to [Lindsay.Esquivel@saws.org](mailto:Lindsay.Esquivel@saws.org) by email.
- Please identify the project by **2022 Unspecified Water and Sewer Construction Work Order Project, Solicitation No. CO-00584-LE**
- Please be advised that Bidders are prohibited from communicating with any other SAWS staff, the Consultant, the Developer, or City of San Antonio officials regarding this IFB up until the contract is awarded as outlined in the Instructions to Bidders.

# Bid Opening Procedures

- Due to the COVID-19 emergency and to protect the health of the public, SAWS is implementing new procedures for the submission of bids.
  - Bids will be received either Electronically or through Sealed bids.
  - Electronic bids will be received via the secure SAWS FTP site.
- Sealed bids will be received by Contract Administration, 2800 U.S. Hwy 281 North, Tower II, Customer Center Building, via a black drop box located on the left wall when walking through the first set of double glass doors of the main Tower II entry on the north side of the building.
- If bids will be delivered in person, Bidders should allow sufficient travel time.
- Late bids will not be accepted, and will not be opened (and returned).

# Project Overview

- This is an Unspecified Water and Sewer Work Order Contract throughout the city (streets, alleys and/or parkways).
  - Sewer projects could consist of replacing existing mains with new mains ranging in size from 8 inches up to 15 inches.
  - Water projects could consist of replacing existing mains with new mains ranging in size from 6 inches up to 12 inches.
- Contract will provide relief to D&C Crews and includes urgent mobilization to quickly take over bypassing and traffic control.
- This will be a work order contract in which the contractor would have sufficient utility crews available.

## Summary of Work

- Work order contract is for 365 calendar days or until funds are exhausted, whichever comes first.
- Contractor may be given multiple work orders at a time.
- Work orders provided to the contractor will consist of plans and other information that the contractor may require.
- Work orders issued as urgent may be issued for bypassing and traffic control prior to plans being finalized
- Contractor is to provide via CPMS Cut-sheets, Bypass Pumping Plans, AC Removal Plan, Traffic Control Plan, Construction Schedule and a copy of any lease agreement for storage site.

# Summary of Work

## Urgent Work Orders

- SAWWS may designate a work order urgent.
- If a work order is deemed urgent, contractor will mobilize and establish any bypass pumping and traffic control within 48 hours of the notice to proceed.
- Contractor will be paid for the urgent mobilization item only if the contractor complies with the urgent work order requirements.

# Bidders Experience

- Contractors should reference in their bid sanitary sewer projects that included replacement (demonstrating successful by-pass pumping) of a minimum of 1,000 linear feet of sanitary sewer mains (open cut method) with a minimum size of 8-inch sanitary sewer mains and up to and including 15-inch sanitary sewer main.
- Contractors should reference in their bid water projects that included replacement of a minimum of 1,000 linear feet of water mains (open cut method) with a minimum size of 8-inch water mains and up to and including 12-inch water mains.



# Special Conditions

- The volume of work orders provided to the Contractor will be at SAWWS sole determination and is conditioned on the completion of previous work orders.
- If previous work orders are not completed to the satisfaction of SAWWS or work orders currently under construction are behind schedule, additional work orders, at SAWWS sole discretion, may not be assigned to the Contractor until all other work is completed or back on schedule.

# Special Conditions

- A mandatory pre-construction meeting may be scheduled by SAWWS for each work order to be issued. SAWWS may provide a written notification letter of any mandatory on-site pre-construction meeting for each work issued. This meeting is required to plan the details of work and agree on the schedule of completion of work. Included in this meeting shall be coordination of notification to appropriate governing agencies and affected property owners, no less than 48 hours prior to beginning construction activities.

# Special Conditions

- There will be no measurement or payment for **urgent** work orders for preparation of right-of-way and permitting costs on this contract.
- There will be no measurement or payment for **standard** work orders for preparation of right-of-way, permitting costs, or mobilization on this contract. All cost in connection shall be included in the applicable contract price based on the unit price for the items to which the work pertains.

# Special Conditions

- It is the Contractor's responsibility for the layout of the Storm Water Pollution Prevention Plan, Traffic Control Plan, the Bypass Pumping Plan, AC Plan, Cut Sheets, and its approvals at no cost to SAWWS.
- There will be no measurement or payment for the Storm Water Pollution Prevention Plan or Work, Tree Preservation Protection, Traffic Barriers such as CTB and LPCB; warning Signage; Temporary Pavement Markings; or Traffic Coordination.

# Special Specifications

- Item 1000 - Bond and Insurance Advance
  - Contractor will be paid separately for the Bond and Insurance up to a maximum of 2% of the total contract amount.
- Item 2000 – Urgent Mobilization
  - Contractor to be paid for an urgent mobilization work order, as long as SAWS designates it an urgent mobilization and the contractor complies with the urgent work order requirements in a timely fashion (48 hours).

# Permitting

- Contractor is to obtain all street cut permits.
- SAWS will obtain any TxDOT permits.

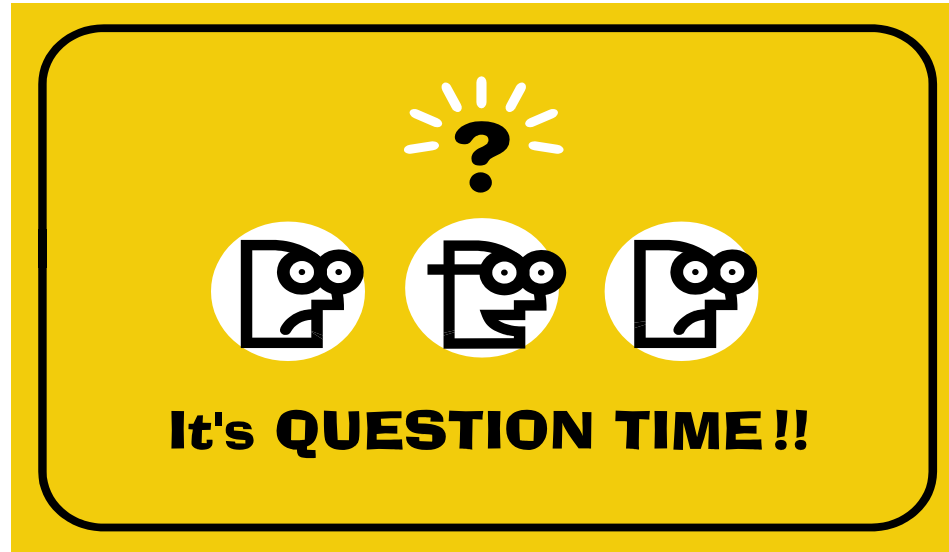
# Proposed Changes in Addendum

- Pipe cuts for sewer will be changed to 0'-6', 6'-10' and 10'-14'
- The following bid items will be added to the Bid Proposal:
  - COSA and TxDOT Barricades, Signs and Traffic Handling per day
  - Bypass Pumping for each pipe size and for equipment rental, fuel and pumping watch per day
  - Intermediate Demobilization and Remobilization per each
  - Portable Changeable Message Sign per day
- Removal of two crew requirement

# Proposed Changes in Addendum

- Contractor shall have on site at a contractor's yard, materials for sanitary sewer and water urgent work orders. These materials will consist of sanitary sewer pipe, manholes, sanitary sewer fittings, water pipe, fittings and water valves.





# Questions

Must be submitted in writing by August 10, 2022, by 3:00 P.M. via e-mail to:

**Lindsay Esquivel**

Contract Administration Department

San Antonio Water System

[Lindsay.Esquivel@saws.org](mailto:Lindsay.Esquivel@saws.org)

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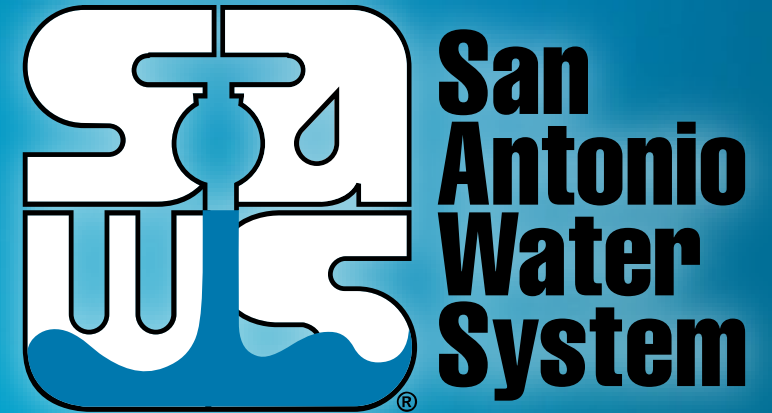
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